

1.9 THE DISTRICT COUNCIL OF MOKA

- 1.9.1 Set up under the Local Government Act, the District Council of Moka is responsible for administering its services to the inhabitants of the Village Council Areas falling under its jurisdiction. The Council aims to achieve excellence by offering services in accordance with the ever changing expectations of the Local Community.
- 1.9.2 In this review exercise, the main submissions from staff side relate to, among others, an upward review in salaries, amendment of schemes of service, provision of protective items, reinstating a few grades and reviewing the pattern of work of part-timers. Management, on its side, focused on reinforcing the existing structure through the creation of additional levels.
- 1.9.3 All the representations have been thoroughly examined and the views of Management were sought where deemed necessary. During consultations, appropriate justifications were provided to both parties regarding requests which could not be taken on board. As regards representations which do not fall under the ambit of the Bureau such as amendment of schemes of service and the provision of protective items, advice on the proper course of action were provided. A specific recommendation on the remuneration of the grade of Sewing Teacher (Part-time) has been made in the Chapter on Observations and General Provisions of this Volume.

Abolition of Grade

Recommendation 1

- 1.9.4 We recommend that the grade of Supervisor, Sewing Classes be abolished.

ADMINISTRATION DEPARTMENT

SALARY SCHEDULE

MA AM 1	:	Rs 17975 x 175 - 18500 x 200 - 18900 x 225 - 20925 x 250 - 22175 x 270 - 22445 x 300 - 26945 x 320 - 28865 x 350 - 30615
		General Worker
MA AM 2	:	Rs 23045 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040
		Surveillant
MA AM 3	:	Rs 23345 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35280
		Office Auxiliary/Senior Office Auxiliary <i>formerly Attendant/Senior Attendant</i>

ADMINISTRATION DEPARTMENT (Contd.)

MA AM 4	:	Rs 28545 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 38215 Head Office Auxiliary <i>formerly Head Attendant</i>
MA AM 5	:	Rs 23945 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 40110 Receptionist/Telephone Operator
MA AM 6	:	Rs 25445 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 44960 Word Processing Operator
MA AM 7	:	Rs 25745 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 45930 Clerical Officer
MA AM 8	:	Rs 25745 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 QB 47950 x 1050 - 49000 Library Clerk/Senior Library Clerk
MA AM 9	:	Rs 28225 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 Management Support Officer
MA AM 10	:	Rs 30615 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 50100 Committee Clerk
MA AM 11	:	Rs 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 55950 Confidential Secretary
MA AM 12	:	Rs 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 55950 Senior Committee Clerk

ADMINISTRATION DEPARTMENT (Contd.)

MA AM 13	:	Rs 32615 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 57400 Office Management Assistant
MA AM 14	:	Rs 29215 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 Internal Audit Officer/Senior Internal Audit Officer <i>formerly Internal Control Officer/Senior Internal Control Officer</i>
MA AM 15	:	Rs 31365 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 Human Resource Officer/Senior Human Resource Officer
MA AM 16	:	Rs 31365 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 60600 ICT Technician <i>formerly Assistant IT Officer</i>
MA AM 17	:	Rs 31365 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 64200 Safety and Health Officer/Senior Safety and Health Officer
MA AM 18	:	Rs 41080 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 64200 Principal Internal Audit Officer <i>formerly Principal Internal Control Officer</i>
MA AM 19	:	Rs 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 66050 Office Superintendent
MA AM 20	:	Rs 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 77750 Local Disaster Management Coordinator
MA AM 21	:	Rs 38215 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 77750 Assistant Chief Executive

ADMINISTRATION DEPARTMENT (Contd.)

MA AM 22	:	Rs 41080 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 77750 Human Resource Management Officer
MA AM 23	:	Rs 38215 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 86750 IT Analyst/Senior IT Analyst <i>formerly IT Officer/Systems Administrator</i>
MA AM 24	:	Rs 77750 x 2250 - 86750 x 2500 - 94250 x 2750 - 102500 x 3750 - 110000 x 4000 - 118000 Deputy Chief Executive
MA AM 25	:	Rs 138000 Chief Executive

FINANCE DEPARTMENT**SALARY SCHEDULE**

MA FI 1	:	Rs 25745 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 Cashier
MA FI 2	:	Rs 29215 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 Assistant Financial Operations Officer Assistant Procurement and Supply Officer
MA FI 3	:	Rs 34160 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 Financial Operations Officer/Senior Financial Operations Officer Procurement and Supply Officer/Senior Procurement and Supply Officer
MA FI 4	:	Rs 41080 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 64200 Principal Financial Operations Officer Principal Procurement and Supply Officer
MA FI 5	:	Rs 41080 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 86750 Accountant/Senior Accountant

FINANCE DEPARTMENT (Contd.)

MA FI 6 : Rs 52300 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 86750 x 2500 - 94250 x 2750 - 97000

Principal Accountant

MA FI 7 : Rs 89250 x 2500 - 94250 x 2750 - 102500 x 3750 - 110000 x 4000 - 118000

Financial Controller

PUBLIC INFRASTRUCTURE DEPARTMENT**SALARY SCHEDULE**

MA PI 1 : Rs 24845 x 300 - 25445

Trainee Inspector of Works (New Grade)

MA PI 2 : Rs 22175 x 270 - 22445 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31365

Lorry Attendant

formerly Lorry Loader (Personal)

MA PI 3 : Rs 22175 x 270 - 22445 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765

Handy Worker

MA PI 4 : Rs 22445 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 32190

Tradesman's Assistant (Electrician)

Tradesman's Assistant (Mason)

Tradesman's Assistant (Mechanic)

Tradesman's Assistant (Painter)

Tradesman's Assistant (Welder)

MA PI 5 : Rs 22745 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 32615

Handy Worker (Special Class)

MA PI 6 : Rs 23345 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 33600

Gardener

MA PI 7 : Rs 24245 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 34720

Plant and Equipment Operator

PUBLIC INFRASTRUCTURE DEPARTMENT (Contd.)

MA PI 8	:	Rs 24245 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 Driver (Personal)
MA PI 9	:	Rs 24545 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 38215 Cabinet Maker Electrician Mason Mechanic Painter Plumber and Pipe Fitter Welder
MA PI 10	:	Rs 24845 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 Driver (Roster)
MA PI 11	:	Rs 26645 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 41080 Driver, Heavy Mechanical Unit (Personal)
MA PI 12	:	Rs 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 42050 Driver, Heavy Mechanical Unit (Roster)
MA PI 13	:	Rs 30265 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 45930 Foreman
MA PI 14	:	Rs 26345 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 47950 Assistant Inspector of Works (Personal)
MA PI 15	:	Rs 33600 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 Supervisor (Lighting Section)
MA PI 16	:	Rs 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 53400 Inspector of Works

PUBLIC INFRASTRUCTURE DEPARTMENT (Contd.)

MA PI 17	:	Rs 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 60600 Senior Inspector of Works
MA PI 18	:	Rs 43990 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 Chief Inspector of Works
MA PI 19	:	Rs 38215 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 77750 Land Surveyor
MA PI 20	:	Rs 43990 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 77750 Civil Engineer
MA PI 21	:	Rs 52300 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 86750 x 2500 - 94250 x 2750 - 102500 Head, Public Infrastructure Department

LAND USE AND PLANNING DEPARTMENT**SALARY SCHEDULE**

MA LP 1	:	Rs 26345 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 47950 Assistant Building Inspector Planning and Development Assistant
MA LP 2	:	Rs 31365 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 60600 Planning and Development Inspector
MA LP 3	:	Rs 43990 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 77750 Town Planner <i>formerly Planning and Development Officer</i>
MA LP 4	:	Rs 52300 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 86750 x 2500 - 94250 x 2750 - 99750 Head, Land Use and Planning Department

WELFARE DEPARTMENT

SALARY SCHEDULE

MA WL 1 : Rs 28545 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 QB 55950 x 1450 - 57400

Welfare Officer

MA WL 2 : Rs 34160 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 57400 QB 58850 x 1750 - 60600

Senior Welfare Officer

MA WL 3 : Rs 42050 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900

Principal Welfare Officer

VILLAGE COUNCILS

PART-TIME WORKERS

MA VC 1 : Rs 115 per hour
Library Auxiliary
formerly Library Attendant

MA VC 2 : Rs 11070
TV Operator

MA VC 3 : Rs 12830
Sub-Hall Attendant
Village Hall Attendant

MA VC 4 : Rs 16740
Sewing Teacher

MA VC 5 : Rs 17625
Sub-Hall Attendant and TV Operator
Village Hall Attendant and TV Operator

MA VC 6 : Rs 19400
Village Hall Attendant/TV Operator and Newspaper Collector

PUBLIC HEALTH DEPARTMENT

SALARY SCHEDULE

MA PH 1	:	Rs 23045 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 Refuse Collector (Roster)
MA PH 2	:	Rs 23045 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 33600 Burial Ground Attendant (Roster)
MA PH 3	:	Rs 24545 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 38215 Incinerator Operator
MA PH 4	:	Rs 25445 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 41080 Field Supervisor (Scavenging) (Roster)
MA PH 5	:	Rs 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 55950 QB 57400 Health Inspector
MA PH 6	:	Rs 38215 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 Senior Health Inspector
MA PH 7	:	Rs 45930 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 Principal Health Inspector
MA PH 8	:	Rs 57400 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 86750 x 2500 - 91750 Chief Health Inspector

