

6.4 Handicraft Unit

- 6.4.1 The Handicraft Unit is responsible, among others, to provide long-term support to enable handicraft development as a means of income generation and livelihood; provide sustainable marketing platforms for Rodriguan artisans and craft groups; promote education and awareness of crafts through interactive programmes; strengthen the craft sector; and design and organise local, regional and international fairs to promote locally made handicraft products.
- 6.4.2 For this review exercise, the staff side did not make any representation. Management, on its part, requested for the creation of the grades of Enterprise Support Officer and Enterprise Development Officer to support entrepreneurs through the provision of various services, including business guidance, counselling, documentation and monitoring.
- 6.4.3 In view of functional requirement and importance of the handicraft sector for Rodrigues, we are recommending for the creation of the requested grades.

Enterprise Development Officer (New Grade)

Recommendation 1

- 6.4.4 **We recommend the creation of a grade of Enterprise Development Officer. Appointment thereto should be made by selection from among candidates possessing a Degree in Economics or Entrepreneurial Management or Business Management or an equivalent qualification.**
- 6.4.5 Incumbent would be responsible for the implementation of policies and strategies and overall management of the Handicraft Unit; and would, *inter alia*, be required to: assist entrepreneurs through business guidance, counselling, documentations and mentoring services; promote skills and entrepreneurship development, quality improvement of product and services; provide technical assistance in developing marketing plans; and supervise the management of market fairs, craft markets and other sales points.

Enterprise Support Officer (New Grade)

Recommendation 2

- 6.4.6 **We recommend the creation of a grade of Enterprise Support Officer. Appointment thereto should be made by selection from among candidates possessing a Diploma in Marketing or Marketing Management or Management or Accounting or Business or an equivalent qualification.**
- 6.4.7 Incumbent would be required, among others, to: assist entrepreneurs in the promotion and sales of their products; record and provide feedback on sales made by entrepreneurs; assist in organising fairs and exhibitions; disseminate and communicate information to the public on matters relating to local handicraft products; and produce statistics and reports, as and when required.

SALARY SCHEDULE

Salary Code	Salary Scale and Grade
	HANDICRAFT UNIT
02 060 090	Rs 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 77750 Enterprise Development Officer (New Grade)
10 049 081	Rs 31365 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 60600 Enterprise Support Officer (New Grade)
18 043 078	Rs 29215 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 55950 Marketing Assistant (Handicraft) (Rodrigues) (Ex-SMEDA) (Personal)
21 028 065	Rs 24545 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 42050 Sales Person (Ex-SMEDA) (Personal)

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